

CAPFAA Executive Meeting  
September 16, 2005

Present: Jim Kuhlen, Rich Bishop, Walter Shicko, Dan Shields, Sandra Vitale, Flo LaCroix. Margie Wolf, John Giordano, Lisa Kyranos, Pat Del Buono, Beth Baker.

Meeting started 1:10 p.m. Sandra made corrections to August minutes, omitted Andrew Forster as being present and reporting Guidance Fair Counselor committee update. Motion to accept minutes, Flo, Patty 2<sup>nd</sup> the motion. Accepted.

President welcomed everyone. August 2005 minutes were reviewed. Joe questioned old business regarding who was able to be a sponsor at CAPFAA events. Was it resolved at CAPFAA retreat-NO. Joe suggested this issue be resolved at a future CAPFAA meeting.

Treasurer's Report-Florence LaCroix

CAPFAA Membership renewal up and running. 40 people signed up so far. Flo will send out scholarship information on old CAPFAA letterhead-new letterhead not ready yet.

Walter motion John 2<sup>nd</sup> – accepted.

Scholarship Committee- Beth Baker

Beth happy to have new committee members. Meeting will be held Tuesday, September 20. On track for the silent auction fund raiser at the 2005 Winter Conference. Committee will brainstorm additional fund raising ideas-Wine Tasting Social.

Past President-Vanessa Richmond

Absent

Vice President- Training Pattie Del Buono

Fall registration went live 9/12/05. Fall Training, October 12, 2005, CT Grand Hotel. Fee for training \$25. General session after lunch Phil Malinowski and Mark French will give update on strategic plan.

Mini Sessions Update- November-Topic and speaker are set, Carla Serpa (ASA) Journey to OZ. January-Frontliners-will be held at Post. March and April there will be other trainings. Next Meeting September, 20. No confirmation from J. Briggs yet for Tax Workshop. Sent email to other schools to have a representative from each sector on the Training Committee. Would like to hear everyones concerns for training.

EASF AA Representative-Odette

The deadline for submitting an article for EASF AA quarterly is fast approaching, any specific information for inclusion, please let Odette know by 9/21.

The NASFAA Fall Training Series that EASF AA will deliver to CT is scheduled for Thursday, October 20 at Quinnipiac University School of Law. Velma Walters has offered to present this session. Topic of session Administrative Capability: Campus-Wide Compliance.

The EASF AA Leadership Development Committee will be presenting a session at the Winter Conference. The committee is looking for a list of names with e-mail addresses of people that come to mind as leaders or potential leaders so they can be sent an invitation to attend the leadership session at our state conference.

The next EASF AA Council Meeting will be held November 29-December 2 in San Juan, Puerto Rico.

Development Committee-Kimber Decker

Target \$80,000 possible to actually raise \$86,000. Kimber will contact vendors he has not heard from yet. Chase now gold sponsor. Vermont Student Assistant Corp. new sponsor. EdFund now gold sponsor.

Winter Conference-John Giordano

The Winter Conference planning is on schedule. Next week registration for winter conference will go live on CAPFAA website. Rate \$123 for room rate. Margie asked about photos at winter conference and other CAPFAA events. Margie has digital camera-Margie requested that Jim put out request for anyone interested in taking pictures at some of the sessions. Margie suggested disposable camera for people taking pictures at conference. Next meeting October 20, 2005. Margie will be responsible for collecting the cameras at the conference. Henry suggested pictures be taken of people receiving awards or information sessions not social events.

Golf Tournament-Joe Martinkovic

Some spots open on some of the teams. Anyone who would like to golf should contact Joe.

Guidance Counselor Fair-Lisa Kyranos

Agenda complete. Opening for additional speaker. Committee worked well together. Dave Sheridan, former president of NJASF AA, will address Financial Aid Fraud. Registration online for the fair will go live next week. Mailing to school counselors and to Guidance Counselors for registration will go out 9/19/05. CSLF will send out a blast email to counselors. Mailing to Admissions Office of each CT college/university. Rich put in a request to Senator Dodds office to see if he would like to attend. Senator unlikely to attend.

Bill never received for CEU's from CCSU for last years CEU's.

Proprietary Concerns-Dan Shields

Trying to increase membership. Currently have 9 members. Goal 4-5 meetings. October 7, 2005 will be first meeting. Working on topics and issues.

Mentoring-No Report

Electronic Initiatives-Jim Kuhlen

Annual Membership Renewal- will work through out the year to improve and design a better process. Jim handed out a rough draft of new registration process for the web. Process was reviewed-positive feedback. Flo would like to have schools listed only on

drop down. Jim will have a separate field for vendors to check off so he can separate the schools from the vendors. Flo will keep track of school who paid on an excel spreadsheet.

Registration for Financial Aid Fair, Fall Training and Annual Membership Renewal went live.

Jim is currently working on Winter Conference Registration process.

Domain renewal – suggestion was made to pay 9 year payment price. Rich motioned 9yr payment plan with domain renewal. 2<sup>nd</sup> motion made by Walter. Motion accepted.

Business Meeting- Walter Schiko

Nothing new to report. In good shape for next year.

Mountainside is booked for June 7, 2005.

Strategic Planning-No Report

Newsletter- No Report

Newsletter articles for the November newsletter are to be submitted by October 14<sup>th</sup> to Julie or Chris.

Ethics-No Report

Henry asked if Winter Conference would have a session or panel on ethics. Was anything put on agenda for this? Bring in a professor who would bring in ethic topic and take it from there. Nothing was submitted for a session proposal from Ethics Committee. Beth suggested Carl can use Round Table Discussions for this purpose. Lisa suggested Ethics Committee put together a preface to the ethics issue to discuss at the Round Table Discussions.

Early Awareness-No Report

Constitution, By-Laws History

Nothing to report.

Graduate and Professional Concerns Committee- Odette Franceskino

September 8, 2005 first meeting – at Quinnipiac University. Next meeting 11/11/05.

Committee would like to possibly host a mini-training. Heather Hamilton has offered to work with the training committee on the possibility of this. Suggestion was made to identify the schools in CAPFAA that offer graduate programs and contact them to create a graduate and professional school listserv. Caesar Storlazzi has offered to write articles on behalf of the committee for publication in the CAPFAA newsletter.

Secretary – Sandra Vitale

Okay to order letterhead per committee. Sent card to Larry Chambers from CAPFAA.

New Business

Mark French sent an email requesting CAPFAA to donate \$500 to Red Cross from CAPFAA for victims of Hurricane Katrina. Suggestions were made to send donation to

organizations other than Red Cross. Beth suggested someone research a different organization. Check out what other FA organizations did. Is there something we can donate locally in CT for families that evacuated to CT. John suggested we have something at Winter Conference for hurricane victims. Rich will look into this. Beth new logo is it in place for conference? Lisa suggested something go out list serv on new logo. CSLF will house electronic version of logo. Jim will send out email to listserv-will confirm that Caroline had new logo. Beth asked if we are going to present to membership who will be allowed in CAPFAA. Rich said we will review membership topic at later date. Rich said there will be a special meeting to discuss this topic.

Meeting Adjourned 2:30. Next meeting 10/21/2005.

Walter motion to adjourn. Patty 2<sup>nd</sup> the motion. Motion accepted.