

CAPFAA Executive Council Meeting
March 17, 2006
CSLF

Present: Vanessa Richmond, John Giordanno, Neville Brown, Jim Kuhlen, Beth Baker, Henry Miller, Bernie Shea, Patricia DelBuono, Rich Bishop, Lisa Kyranos, Susan Gerber, Ivette Rivera-Dreyer

Call to Order, 1:15

Review minutes from Feb minutes, passed without changes

Electronic Initiatives, Jim

Working on the online development for vendor sponsorship

Reviewing EASFAA website for ideas

Set up an Email group for Graduate Concerns, Henry confirmed that it working.

Confirmed that Sandy will provide up to date executive council meeting minutes and committee reports from last years annual meeting to be live on the website soon.

Voting issues from Vanesea

Officer and Committee Reports

President, Rich no report

Treasurer, Flo Absent, written report attached

Henry will contact Flo re: CD rates at 5%

Check book balance At 90K, we should consider moving some of it to higher rate

President Elect, Beth, written report attached.

Scholarship, Neville suggested considering International students for future.

Would have to establish separate criteria, no standardized EFC

Schools would most likely have International students office, Student visas, require financial support, Patty pointed out first year only, returning students often find themselves with financial hardship.

Objective of the scholarship is to reduce loans

Motion for Leadership, budget line item movement form Executive Council , ok passed

Past-President, Vanessa

Nothing new with the directory, still moving along with nominations and elections, lot of back and forth with electronic voting, and designated voting member

Specifically St. Joes (Amanda) and Middlesex (Michael? Per patty), Ridley Lowell, New London? Once list finalized will send to the voting company

Requests to put pictures on the web with statement of candidacy:

Neville, commitment to office should be that people know who you are
Suggested that pictures of Exec Council should also be on the web.
Ok, Vanessa will ask for pictures with the statement of Candidacy.

Vice-President, Patty, written report attached
Training

Per recommendations at the NASFAA Leadership conference, is investigating insurance, permanent address issue, suggested using the treasurer or the president elect will have more information at a later date.

Non CAPFAA members can attend mini training if they pay membership fee

Comprehensive Training – FA 102, Henry
Timeline, May 17th move to 24th perhaps could have at Trinity College

Topics,

1. Intro to FFELP
- 2 Verification
- 3 Conflicting Information
- 4 Grand Theft of Identity

Annual Business Meeting, Bernie,
will be meeting with Steve Knapp next week , registration should be live 1st week of April

Ethics Henry, working with John Giordan and Carl Nykaza to get someone from the state to come in and speak at conference,

Strategic Planning, attached as part of Beth's report, Kelly OBrien's comments
Neville, hot topic, associate members significant contribution, associate members and voting rights,
Portability of the vote, made the point that he would loose membership and voting rights if he left Eastern and went to a school that wasn't a member

Beth made point of Institution where costs would be an inhibitor and members would not join unless there was a specific event that someone wanted to attend. Susan confirmed same at Yale.

Vanessa will distribute statement of candidacy to all members and suggest discussion among staffs regarding the election.

Mentoring and DMC, Neville, written report
NASFAA award for Mentoring Program

Vanessa suggested 3 means of evaluation

1. The student mentees themselves
2. Surveying the Schools that sponsor the mentees
3. Membership at large

Contribution to LASFAA and/or MASFAA

John liked the of inviting to our conference instead of just donating \$'s

Beth made point that in addition this would contribute to establishing relationships and learning the true needs of the FAO's from these states

Vanessa, did EASFA investigate real needs, Neville, informal investigation

John suggested if someone attends, present contribution, perhaps to scholarship at that point.

Winter Conference 2005

John, last year's conference budget, written report

Patty questioned supplies and where the excess landyards are, from Sallie Mae

Vanessa, Vendor Gifts (Budget line 222) do not come out of Conference Budget
Work in progress

Early Awareness, Ivette, will submit written report to Sandy

Activities:

CLASS program, conference, March 17th at Western CT State Raffle \$100 CHET accounts

New Haven Fair, needs assistance in recruiting individuals for the. School representation Budget Item, increased funding from \$1200 to \$1500 for the fair, explained may not be at that level next year

5th Graders go to College, working with community colleges, has an event planned for 50 Students at Manchester with funding from CAPFAA budget for food
Additional \$'s are allocated for a CAPFAA gift for the students

College Goal Sunday coordination from other agencies, a requirement of the program

CT Pre Engineering Program, name?

CT Assoc of Education Opportunity Programs

Kathy Riley Urban League, others? (Missed names and agencies)

GateWay CC

May not be in time for 2007 (deadlines)

BOARD needs to decide, Ivette will take on some responsibility, but too much work for her alone, need more volunteers.

Neville suggested coordination with Odette for ideas from EASFAA

Vanessa suggested session at the conference

Read and Rise – 3rd graders and their parents go to college

Educating both children and parents,

Sponsorship by CAPFFA and Colleges in Hartford
Ivette is looking for ways to involve other cities, Bridgeport, etc

Winter Conference 2006, Susan, no written report

Committee at 14 members, still soliciting additional members
Kerry Jacob sent Thank you notes to all speakers, will do it again next year, and will take responsibility for session surveys which did not get collected this year. (probably in the same place as the Landards ... ☺)

On line survey, not much response, most comments were about entertainment, this year will only do entertainment one night.
The committee discussed expanding the Sunday cocktail hour, and holding longer, start dinner later, hold longer, no Sunday night entertainment

Will send out email and solicit suggestions at the annual meeting for sessions and key note speakers.

Patty will provide the conference committee with a list of sessions that were requested at Training sessions.

Lisa mentioned that CSLF was storing the signs. Patty mentioned that the signs were charged to training committee's budget, but they have not used. Patty finds them too cumbersome for training, would prefer half size signs.

EASFAA Representative, Odette absent, written report attached
Graduate Concerns, written report attached

Guidance Counselor Fair, Lisa

Will solicit new committee members, but not a lot of turn over, many returning members,

Committee is current in the brainstorming stage.
Set date for next year at the retreat in order to lock in the date

Development , absent

Golf Tournament, absent

Newsletter, absent

Old Business

Not Exempt from CT Sales Tax
We are non profit as recognized by the IRS

John, Membership issue from last meeting, per Vanessa, every non profit college or university is a CAPFAA member.

There are a few proprietary schools that are not members,

All known Title IV schools are sent an invitation to join CAPFAA at membership renewal time,

Hair Dressing Schools are harder to identify because they are under the department of Health, not the department of ED

Patty mailed Event Calander to all schools, in case some were not on list serve, no feedback. – suggested that sometimes snail mail may be better

Vanessa, suggested looking geographically at what we do and where to see if there is any impact on attendance.

New Business

Neville – because of the onslaught of non profits as a result of the hurricanes, the possibility of an IRS audit exists and in fact EASF AA was audited this past year.

Next Meeting, Friday April 21th, CSLF

Adjournment 3:00 pm