

CAPFAA Council Meeting
Friday, April 21, 2006

Present: Rich Bishop, Joe Martinkovich, Bernie Shea, Patty Delbuono, Beth Baker, Sandra Vitale, Flo LaCroix, Vanessa Richmond, Odette Frankescino, Mark French, Margie Wolfe.

Meeting started 1:18 p.m.

Rich asked if everyone read the minutes—any changes? Comprehensive Training –May 17, 2006 at St. Joseph College.

Flo made motion to accept minutes from March-Patty 2nd the motion.

Treasurer's Report: Flo LaCroix

Report passed out. Flo updated CD #1- \$19,102.30 CD #2-32,200.40. Scholarships 3 students did not attend spring 2006. Money put back into account.

Money owed to CAPFAA, Flo sent out email reminders to people who owe money for workshops.

Mark discussed using left over scholarship money from Spring 2006 –give to other students-Vanessa explained money goes back into scholarship account for future applicants.

Vendor gifts for winter conference—need breakdown from John Giordano for vendor gifts.

Winter Conference-John Giordano

Absent

Scholarship Committee-Beth Baker

65 applications. Bryan Lewis scanned and emailed applications to committees. Next meeting May 1st to finalize winners. 10 possible attendees for June meeting. Will this make impact on budget? Budget will not be impacted—good group of people on this committee.

Beth will prepare information for committee members—proof list of names for certificates and Rich will have the certificates printed. Beth will get placques from same company as last year. Turnaround time is quick.

Sign off and disclosure form—should we send to scholarship recipients? Vanessa said it went out with award letter in the past regarding qualification for receiving the scholarship.

Executive Planning Retreat- June 15 and June 16th at Cromwell Courtyard Marriott at 9:00 a.m.

Past President-Vanessa Richmond
Membership and Directory-nothing new to report

Voter id's and password go out May 15- voting will close May 30, 2006
Slate is finalized. 7 nominations for each of the awards.

May 15th when information goes out to voters-Vanessa will send out email to listserv.

Training Committee- Patty Delbuono
Nothing new to report. Final meeting next week. Cancelled April training-due to lack of registration. Insurance quote--\$5,000 to cover equipment. Patty still doing research for insurance quotes.

Development Committee-Kimber Decker
Absent

Annual Business Meeting-Bernie Shea.
103 attendees have signed up. 19 paid to date. Usually have 160 attendees.

Dave Butkus and Dennis Williams will co-chair next year annual business meeting

Winter Conference Committee-Susan Gerber absent ---presented Beth Baker.
College goal session Sunday --rollout date January 2008 , looking for session ideas.
Hotel contract in place for 2006. Brainstorming session ideas have been listed.
In good shape --moving along.

Ethics-Henry Miller

Constitution, History and Bylaws- Margie Wolfe
Will work with Vanessa to have candidates submit a picture with those running for office. Retreat --people like to see pictures. If committees want pictures from their events they can take them personally

Strategic Planning Committee-absent

Golf Tournament-Joe Martinkovich
Nothing new to report. September 27 --date of tournament. Need to nail down a golf course. Due to conflicts--Joe will look for new date to hold tournament 9/20 or 9/27.

Newsletter- Julie Lei---absent

Graduate and Professional Concerns Committee-Odette Frankescino

Training session on Federal Plus Loan—will discuss having a training session for grad schools. Odette mentioned to Patty. Mini-session maybe May 24 or 25th. Patty will look into this with Odette. Patty will contact EDFUND to see if they want to present session. Next meeting May 12, 2006.

EASF AA Report- Odette Frankescino

CAPFAA gift-decided to have each state association to donate \$100- to EASF AA.
Money to be split to Mississippi and Louisiana

Conference held May 7-10, 2006 in Burlington, VT.

Conference in 2007 will be May 20-23 in Niagara Falls, New York.

EASF AA Executive Council Retreat in Philadelphia June 11-13. EASF AA elections this year for President-Elect, President and Secretary.

Odette will get year when CT will host EASF AA conference.

Strategic Planning-Mark French

Have vote at annual business meeting –have to have information out to membership by May 9th.

Prefer to email –will go to list serve to voting members.

Do we want non-voters to see ballot information? Has to be approved by executive council before information can go out. Should we change the by-laws?

Adding a cabinet seat for a vendor—this would be a voting issue. Will involve one by-law change and a constitutional change. Change definition of executive council.

Discussion took place on how to vote for this position. Identify new position. Mark will meet with Vanessa to discuss topic. Odette will ask other state associations how they handle this. Associate members would select this position. Good luck to Mark with this endeavor.

Early Awareness-Ivette Rivera-Dryer

Absent

Mentoring, Diversity and Multi-Cultural-Neville Brown

Absent-

Proprietary Concerns-absent

Ethics-Henry Miller-----absent

Electronic Initiatives-Jim Kuhlen-----absent

Old Business: Final reports –get last year reports and have Jim post them on CAPFAA site. Due date: May 19 for end of year reports to be sent to Sandy.
Discussion took place—to have reports be electronic only—and not have printed reports for annual meeting. Only need Treasurer’s report and President’s report.

New Business: Motion to adjourn –Joe Martinkovich –Patty 2nd the motion.

Next meeting May 19, 2006.

Meeting adjourned- 2:52 p.m.