

## **CAPFAA EXECUTIVE COUNCIL**

Retreat June 16, 2008

Quinnipiac University

**Attendees:** Bill Mangini, Heather Hamilton, Jim Kuhlen, Vanessa Richmond, John Giordano, Kathy Gailor, Odette Franceskino, Flo LaCroix, Ivette Rivera-Dreyer, Jill Wurcel, Jennifer Fuhrmann, Velma Walters, Liz Hook

Meeting called to order 9:13 AM. Nominal amount spent for food.

**President's Report:** Bill Mangini

*Motion to accept May minutes: Mangini/Hamilton, no discussion.  
Motion passes.*

Focus for the year is volunteerism.

EASFAA 5/17 – 5/20

Need volunteers to chair Strategic Planning Committee, Annual Business Meeting, and Nontraditional Concerns.

Membership fee discussion tabled until next Annual Business Meeting per regulations. Possible topics include fee by staff size, fee by enrollment size, charging more for events, and fee by individual.

Discussion about membership and colleagues that lost their jobs.

There will be no funding from CAPFAA for Guidance Counselor Fair. Event may still be held. Alternate funding sources are being sought

**Past President:** Heather Hamilton

Ready to take chair Nominations and Elections, Membership and Directory, Lifetime Member, and Cunningham. Looking for committee members.

In spring will be seeking nominations for Vice President, EASFAA Rep, President Elect, and Associate Member.

Will send email asking members to pay their dues.

**President Elect:** Odette Franceskino

Propose 5 scholarships for the Scholarship Committee. Represent public, private, graduate, community college, and proprietary.

**Secretary:** Jennifer Fuhrmann

At EASFAA, Neville Brown mentioned march on DC. Kathleen Smith, speaker, offered assistance. EASFAA in DC 0910. Discussion

Will check on letterhead and see if have with officers. Will look into updating.

**Treasurer:** Flo LaCroix

Annual budget reviewed and discussed.

Discussion of uncollected fees for various CAPFAA functions.

*Motion to place school on hold if tardy in paying bills.  
Mangini/Gailor, discussion. Motion passes.*

**EASFAA Rep:** John Giordano

EASFAA retreat in VT.  
Discussed CT Code of Conduct and try to meet with Attorney General in July or August.  
Volunteerism is a key topic.  
Travel is no longer covered by the State. No out of state travel as of July 1.  
Federal Relations committee is seeking volunteers. Would like member from each area.  
Reports for Federal Relations Committee and EASFAA rep submitted.

**Vice-President's Report:** Kathy Gailor

Submitted Training Committee report and survey results from the Annual Business meeting.  
Fees for trainings will be dependent upon food costs.  
Tax workshop will be combined with general meetings and be called training.  
FA 101 will be the last week of July. Place is up for discussion.  
Fall training will be at the hotel.  
Need co-chair  
President Philip Day of NASFAA wants to visit. Discussion. Invite to Fall Training.

**Electronic Initiatives:** Jim Kuhlen

Need co-chair and committee members.  
Will update the web page with the officers.  
Continuing work on ongoing events, directory, registration, and listserv.

**Annual Business Meeting:** Liz Hook

Agreed to chair committee.  
Will be first Wednesday in June

*Motion to deposit with Mountain Ridge for venue exclusively.  
Mangini/Giordano, discussion. Motion passes.*

Report submitted by former chair.

**Guidance Counselor Fair/College Goal Sunday:** Ivette Rivera-Dreyer & Velma Walters

College Goal Sunday funds may be able to go towards Guidance Counselor Fair.  
Other potential sources of funding being looked into including the College Access Grant.  
Discussion.

Website needs to be updated with dates for College Goal Sunday. Expected to be January 25. New Haven school system will co-sponsor. Focus on priority schools in CT. Looking for new sites. May plan pre and post events for those that can't attend on this date. Discussion.

**Constitution and Bylaws:** Vanessa Richmond

Submitted Report.

Available when needed.

**Nontraditional Concerns Committee**

No Report

**Strategic Planning Committee**

No Report

**Newsletter:** Jill Wurcel

ASA continues to host site.

Discussion about contents of letter.

*Motion to adjourn 4:10. Mangini/Giordano, no discussion. Motion passes.*