

PRESIDENT'S YEAR IN REVIEW 2004-05

We started the year with Reauthorization on the back burner, and we end the year with Reauthorization still on the back burner. But if Congress has been inactive in the financial aid arena, CAPFAA certainly has not. I have been blessed to work with a wonderful group of officers and committee chairs who have made this year really fly by. In fact, CAPFAA's committees do so much of the work, that often I felt like I was simply along for the ride. So I would like to celebrate their accomplishments with a recap of memorable highlights.

The first acknowledgement must go to our sponsors, who make possible so much of what CAPFAA does. The Development committee attracted four new sponsors this year and significantly exceeded the development goal. The generosity of our vendor community, not only with financial support, but also with time, effort and resources, is invaluable. CAPFAA would not be where it is today without this support and we offer them our sincere gratitude.

All of our stalwart committees produced spectacular events. The Financial Aid Fair for Education Professionals, with the co-sponsorship of platinum sponsor CSLF, provided high school guidance counselors with many informative sessions and a record number of school and lender exhibitors to visit with. The Winter Conference Committee, "Looking back...Moving Forward", produced a lovely blend of CAPFAA retrospective and current events, enhanced by the "timely" conference gift co-sponsored by platinum sponsor ASA.

Many committees introduced new twists to their standard events. The Early Awareness Committee, with the co-sponsorship of platinum sponsor USA Funds, provided in-school receptions for all the "My Path to College" poster contest winners and their classmates. This idea was quite popular with the schools, and enabled the committee to reach an even larger number of middle school students. The Newsletter Committee introduced the "Getting to Know our CAPFAA Members" feature, which should further promote the collegiality that is so central to CAPFAA. The Diversity and Multi-Cultural Committee worked with the Winter Conference Committee and the Training Committee to help provide thoughtful diversity sessions as part of our training opportunities.

Two CAPFAA activities enjoyed successful second years. The Second Annual Golf Tournament to Benefit the CAPFAA Scholarship Fund featured Hole-in-One prizes which added some extra excitement to the play. Although no one was lucky enough (or skillful enough) to win one of them this year, there is always next year. And the unique "Mulligan Raffle" just might have to become a fixture of the event! The Mentee-for-a-Day program expanded from a pilot program in 2003, to a full fledged activity in 2004. By sponsoring one day of attendance at the Winter Conference, the Mentoring Committee introduced seven student workers to the professional world of financial aid, and possibly inspired some to consider this field as a career.

Some committees continued on a steady path of advancements and enhancements. All CAPFAA members were invited to complete the Strategic Planning Survey, which was developed from the information gathered during the prior planning symposium. The Strategic Planning Committee has been working to analyze the data, and present trends and areas of concern for CAPFAA to address in the next step of the Strategic Planning process. So far, it appears that questions of membership, member privileges, and CAPFAA's core mission and financial goals are topics that will need to be discussed. All of CAPFAA benefited from the work of the Electronic Initiatives Committee and their continued enhancements to our website and electronic processes. Event registrations and confirmations got faster and more detailed. More informational resources, such as meeting minutes and governing documents, were added to the website. More items and activities were able to be done on-line or via email, all thanks to the hard work of this committee.

And there is one more committee that put in a superabundance of hard work this year. The Training Committee provided an amazing variety of events, with such a wide range of topics and formats that it was a banner year for training. The “front-liners” training and two-day tax workshops were presented again this year to wide acclaim. (Who will forget the “netiquette” quiz and the “fun and customer service” session, or learning to be “deputy tax detectives” and “Title IV enforcers”?) A one day “Nuts and Bolts” training, presented in conjunction with the Comprehensive Training committee, was so successful that both committees are considering ways to continue this format. Full day and multi-day trainings, mini-trainings and round tables – the Training Committee did it all, and did it all well.

On a final committee note, CAPFAA created an ad hoc Ethics Committee, in response to the heightened scrutiny and increasingly concerned climate here in Connecticut. The committee is still in the formative stages, but we anticipate that they will provide valuable training and advice during 2005-06. We look to this committee to help CAPFAA evaluate our policies, procedures and activities in light of the new state ethics concerns, and provide a safe forum for members to discuss common dilemmas and best practices.

Now, don’t all of those committee activities sound like a lot of fun? (OK, a lot of work, too, but still a lot of fun!) Committee work is a wonderful way to round out your professional resume, meet new colleagues, make useful contacts, and gain skills and experience. I encourage all of you to volunteer for your favorite committee, and just get involved in any way you can. From registration desk workers, to trainers, to committee chairs, to elected officers, there is a role somewhere in CAPFAA that is just right for you. End of sermon; moving on:

From a financial standpoint, CAPFAA ends the year on solid ground. We were able to carry out all of the association activities that we have in years past, and add a few new ones, as well. CAPFAA continues to invest in the equipment needed to efficiently run the organization. This year we added a laptop for the Secretary and professional, re-useable event signs. They join the CAPFAA display booth, digital camera, and LCD projector on CAPFAA’s small, but growing, list of possessions. After the 2003-04 budget was reconciled, we were able to earmark \$2,200 for CAPFAA’s reserve. (While these funds are still in the checking account, they will be moved to a CD as soon as possible.) This brings our reserve balance to just over \$50,000 (approximately one third of CAPFAA’s annual budget). We anticipate being able to make another contribution to the reserve fund once the 2004-05 budget is reconciled. Discussion of an appropriate reserve fund amount will be a key piece of the Strategic Planning process.

It was also a solid year for the CAPFAA Scholarship Fund. Between donations, fundraisers and interest, we were able to contribute \$10,630.60 to the scholarship fund. This will fund seven \$1,000 scholarships for 2005-06, with a little left over to work towards building an endowment. It’s not an awful lot right now, but every scholarship fund has to start somewhere!

Which brings us to the end of the year, and the lobster fest ...er... I mean ...Annual Business Meeting, co-sponsored by platinum sponsor Sallie Mae. Good food, good conversation and good friends await us. Whether we are meeting in warm sunshine or in chill rain, I know it will be a good time, just because it is CAPFAA. Thank you, everyone, for your support and participation during this past year.



Vanessa Richmond
CAPFAA President, 2004-05

Ethics Committee 2005

The Committee will meet on May 27th, 2005 for the first time. This will be an organizational meeting. We hope to come up with an agenda to present to the new Executive Comm. in June.

Committee Volunteers

Rich Archibald Bank of America

Rich Bishop Central, CT. State Univ.

Harriet Bucjman Southern, CT. State University

Mark French Nellie Mae

Ann Lague Academic Finance Corp.

Jean Main UCONN

Betsy McCormick Wesleyan University

Susanne Peters Univ. Of Hartford

Dick Savage Eastern CT. State Univ.

Elaine Solinga CT. College

Margaret Wolf Capital Region CC

Dominic Yoia Quinnipiac Univ.

Vanessa Richmond ex-officio)Ct. Center for Massage Therapy

Henry Miller Miller & Associates

Carl Nykaza Sacred Heart Univ.

CO_CHAIRS

2004-05 Year End Report
Development Committee

2004-2005 CAPFAA Sponsors

Platinum (\$7,500)

USA Funds
Sallie Mae
Connecticut Student Loan Foundation
American Student Assistance

Gold (\$3,300)

Wachovia Education Finance/Educaid
Nelnet
Nellie Mae
Key Education Resources
Citizens Bank
Citibank
Bank of America
Access Group

Silver (\$2,500)

Great Lakes Higher Education Corp.
Chase, Education First
AMS/Academic Management Services

Bronze (\$1,850)

Collegiate Funding Services
College Loan Corporation
BankOne
Academic Finance Corp.

Patron (\$1,400)

U.S. Education Finance Corp.
The College Board
TERI
Sovereign Bank
Firstmark Services
First Rate Marketing
ELM
Edfund
Edfinancial Services
Campus Door

Friend (\$750)

CHESLA

The Development Committee was set a goal of \$75,000. We raised \$86,050 in sponsorship pledges, and an additional \$5,000 donation for the CAPFAA Scholarship Fund from Nelnet. We offer our thanks and appreciation to all of CAPFAA's 2004-05 sponsors.

Kimber Decker
Development Committee Chair

CAPFAA Early College Awareness Committee 2004-2005

"Winner of NASFAA's 2002 State Award for Service to Advance the Goals of Access & Diversity"

MISSION

The mission of CAPFAA's Early College Awareness Committee (ECAC) is to expose young students and their families to early college planning and to inspire students to envision a college education in the future.

DUTIES

- ***NETWORK and PARTNERSHIPS***
Develop relationships with established government and college preparatory programs and offer our expertise as college financial aid professionals.
- ***CREATIVITY***
Engage in programs and projects that captivate the attention of our target audience (FAMILIES).
- ***USEFUL***
Maintain ECAC's web page (www.capfaa.org/plan4college) and publicize the site as a resource and premier advocate of early college planning for Connecticut families.

2004-2005 ECAC CHAIRPERSONS

Ivette Rivera-Dreyer, Director of Financial Aid
Manchester Community College

Hong Yu Kovic, FA Associate Director
Three Rivers CC

2004-2005 PROJECTS & ACTIVITIES

- **Participated and/or initiated early college planning workshops throughout the state:**

During 2004-2005 ECAC participated in college preparation and financial aid information sessions in elementary, middle and high schools. The following was offered:

-Presentation on College Awareness and Financial Aid at Naylor Elementary School, Burr Elementary School, Burn Elementary School in Hartford; Metropolitan Learning Center (MLC) in Bloomfield, and Bulkeley High School in Hartford

-Community Day Activity at Naylor Elementary School
Parents' Night - special activity for parents of the students attending this school to learn about college planning, careers and financial aid.

-College Financial Aid Sessions in several community agencies and programs such as ASPIRA, Career Beginnings, and YoHartford. There are youth programs to encourage students to go to College. They serve students from 13-19 yrs. old.
Topic: College is Possible and College Saving Programs

-Participated in the 5th Graders Go To College Initiative planned by Hartford Mayor Eddie Perez. In collaboration with the Career Beginnings Program, MCC hosted 50 5th graders who visited the college for the day. Workshops offered were as follows: Career Exploration, College is Possible and Affordable, College is Fun and Getting Fit in College.

➤ **Sponsored/Co-sponsored financial aid information programs/sessions throughout the state:**

- 2005 My Path to College Drawing Contest – We sponsored another successful poster contest for 5th and 6th grade students. More than 100 children participated from all over CT. The winning posters were published as a 2005 calendar. The first winner attended the CAPFAA Winter Conference with her father and sister. She was recognized for her success and the calendar was unveiled during the Sunday dinner. The other winning students were offered a reception in their schools in which their classmates, school administrators, teachers and family members attended. The schools distributed the calendars to all students, staff, and administrators. The winners were as follows:

First Prize (1):

Madeline Trahan John Moriarty School, Norwich

Second Prizes (11):

Yaishanette Vargas Burns School, Hartford

Briana Ramirez John Moriarty School, Norwich

Hannah Turner John Moriarty School, Norwich

Chantel White John Moriarty School, Norwich

Thalia Baez Kelly Middle School, Norwich

Ashley Rivera Kelly Middle School, Norwich

Alma Gonzalez Parkville Community School, Hartford

Christian Rogerson Pawcatuck Middle School, Pawcatuck

Britnee Pikulski St. Francis School, Naugatuck

Cynthia Ng Teachers Memorial Middle School, Norwich

Indigo Williams Teachers Memorial Middle School, Norwich

- Congress of Latin American Students (CLAS) Conference – The CLAS Conference was held on Saturday, November 6, 2004 at the U-Conn Waterbury branch. There were approximately 150 middle and high school students. It was very successful. The four winners of the CHET \$100 awards were: Jahmal Reyes-Dawes, Yolanda Colon, Tanya Martinez, and Elizabeth Torres.
- Annual New Haven/CAPFAA College Admissions and Financial Aid Fair. On March 31, 2005, we co-sponsored the sixth college and financial aid fair with the New Haven School system. Approximately 250 students and parents participated in this project. Well-deserved thanks are extended to CAPFAA vendors and members for their support. Our keynote speaker was Cheryl Pegues, Director of Student Development at Gateway Community College (former Director of Financial Aid). This year it was held at the Wilbur L. Cross High School.

2004-2005 COMMITTEE MEMBERS

*Chairpersons listed above

BILL BUFKINS

KERRY DAVIS

CLAIRE DWYER

CATHERINE HARDY

KEVIN HAYES

BETTY SUE HUBENY

CAROLYN KARNO

ELIZABETH MONGILLO

PAM ORCUTT

STEVE PODESZWA

GLORIA RAGOSTA

ART SHAVERDIAN

BERNARD SHEA

ANNE TRAVERSO

SPECIAL THANKS TO USA FUNDS, PLATINUM SPONSOR OF THE EARLY AWARENESS COMMITTEE, FOR THEIR CONTINUED SUPPORT! THANKS TO THEM WE WERE ABLE TO REACH OUR GOALS THIS YEAR!

Our sincere gratitude is extended to everyone who helped us in providing early college awareness to students, parents and community leaders. We are looking forward to the new academic year and the development of new programs, activities and events. Please join our committee. You will have fun.

CAPFAA Annual Business Meeting
June 1, 2005

EASFAA Representative End of Year Report

Hello Everyone!

The EASFAA Executive Council continues to be a dedicated and industrious group. The year started at our retreat in Lake George, New York where the EASFAA policies and procedures manual was updated.

The EASFAA Mission Statement was revised and a new by-law was created for a retiree membership category.

In September Deborah Glenn-Long traveled to Washington D.C. for "Training of the Trainers". Deborah presented the NASFAA Fall training workshop on Federal Loan Programs on October 13 at Rensselaer of Hartford. Thanks to Deborah for an excellent job and for taking the time out of her busy schedule to assist EASFAA and CAPFAA.

The Spring training was held via videoconference. Larry Zaglaniczny reported on Reauthorization and George Chin and Irv Bodofsky presented the Campus Based Funding Formula and how the proposed changes would impact EASFAA. Hopefully people took advantage of this excellent presentation.

Reauthorization was a hot topic at Executive Council. Federal Relations Chair Bill Cavin will present an EASFAA Position Paper to the Council for review and then distribute to Washington DC legislators from the EASFAA region.

The EASFAA Conference was held on May 15-18 in Atlantic City, New Jersey. The Conference Committee worked hard to present excellent sessions, speakers, and entertainment.

Congratulations to Connecticut's EASFAA Mentoring Scholar, Andrew Foster from Albertus Magnus College.

I would like to thank the CAPFAA membership for allowing me the opportunity to represent them. It has truly been a rewarding experience. I encourage all of you to volunteer your time whether on the state, regional or national level.

Respectfully Submitted,
Karen Flynn

CAPFAA Committee Report Year End, 2005

Electronic Initiatives Committee

Jim Kuhlen
Steve Knapp

Committee Activities:

- **CAPFAA Web Page:**
 - Annual and Requested Content Updates
 - Event Calendar
 - Online Registrations for:
 - All Training Committee Events
 - Winter Conference
 - Annual Business Meeting
 - Comprehensive Training.
 - Golf Tournament
 - Scholarship Application
 - Strategic Planning Survey
- **CAPFAA Membership Directory**
 - Assisted with Membership Renewal
 - Assisted with annual updating of Membership Directory.
 - Provided data to printer for paper directory
 - Maintained Institution data (adds, changes, deletes)
- **CAPFAA Listserv**
 - Performed annual reconciliation between Membership Directory email addresses and capfaa-l listserv.
 - Worked to resolve reported problems.
 - Assisted in adding new subscribers to listserv.
- **Other**
 - Newsletter articles
 - Created annual Disaster Recovery Disk.

CT Financial Aid Fair for Education Professionals Report
CAPFAA Annual Business Meeting
June 1st, 2005

The CT Financial Aid Fair for Education Professionals was once again held at the Aqua Turf in Southington with great success. This annual CAPFAA event was held on November 12, 2004. The event had over 200 counselors and 65 vendors in attendance.

The concurrent sessions were geared to benefit both the novice and experienced Guidance Counselor. The novice sessions included a financial aid overview as well as a review of the FAFSA and CSS Profile. The advanced session included an “ask the experts” panel discussion on special circumstances. General Sessions gave an overview of federal updates, reauthorization, and interpreting award letters.

The Aqua Turf has been reserved for the 2005 Event. The date will be Monday, November 5, 2005.

The co-chairs for the 2005 committee will be Lisa Kyranos, CSLF and Andrew Foster, Fairfield University. The 2005 committee co-chairs will begin working to form the 2005 committee.

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**2004 Committee Members:**

Sylvie Hangen (co-chair), Sacred Heart University  
Lisa Kyranos (co-chair), CSLF  
Carolyn Karno, CSLF  
Dan Dreves, EdFund  
Lou Bristol, NCCC

Andrew Foster, Fairfield University  
Kevin Hayes, AFC Lending  
Marilynn Huntington, Hartford Conservatory  
Cathy Hardy, NVCC

**Registration Volunteers:**

Carmel French, Quinnipiac University

Elizabeth Mongillo, Quinnipiac University  
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Respectfully Submitted,

Sylvie Hangen and Lisa Kyranos
June 1st, 2005

Newsletter Committee
Final Report
May 11, 2005

With the help of Julie Lai and Anne Bernier from American Student Assistance we, we bring another year to a successful end. We worked diligently to bring information and news to our members. We will continue to encourage members, as well as committee chairs, to share professional and personal achievements with their CAPFAA friends.

Respectfully submitted

Christine Simmons
Julie Lai
Co-chairs

CAPFAA

Membership Directory Committee End-of-Year Report June 1, 2005

Chairperson: Bill Mangini
Jim Kuhlen
Flo LaCroix

The committee began its work in September 2004. As the yearly membership applications came in (mostly electronically), Jim maintained a database showing all members from each school and vendor.

In late October, the committee sent a request to all members (via the list-serve) to review the information we had on the web site to verify its accuracy. Any modifications were to be sent to Jim for updating. In early November, once all modifications were made, the committee sent the information to Fotografix in Branford to have the directories printed.

Fotografix has done the directory the past few years, and as a result had the basic layout on file. Updates of certain pages were made, and in coordination with the Development Committee (for sponsor ads), the first draft of the directory was sent to the committee for review. Some minor modifications were made, and the committee gave Fotografix the go ahead to print the final version.

Five hundred copies were printed and delivered a week before the beginning of the Winter Conference, which was our goal. The directories were disbursed at the Conference, and those entities not in attendance were mailed their directories within days of the conclusion of the Conference.

The committee did not hear any complaints regarding omissions or inaccuracies, so we were pleased with the final product.

Respectfully submitted,

Bill Mangini

Chairperson,
Membership Directory Committee

3/18/05

Present: Vanessa, Flo, Bill, Karen, Joe, Neville, Jim, Bernie, Rich, Henry, Heather, Mark, Ivette, Margie

Meeting called to order at 1:08

Review of minutes. Revisions made to February minutes.
Bill motioned to accept the revised minutes. Neville seconded.

Officer's Reports

President – Participated in NASFAA and EASFAA fax campaigns to legislators re: budget resolution and reauthorization items. Outcome of non-member form an institution ineligible for CAPFAA membership who registered for the tax workshop and received a confirmation email decision was made to rescind the confirmation based on (1) person not representing an institution eligible for CAPFAA membership and (2) CAPFAA trainings are limited to CAPFAA members. An updated President's message was provided for the newsletter and the web page.

Motion to be considered at the March Council Meeting: to revise the CAPFAA General Policies and Procedures to emphasize that:

- To be eligible for membership in CAPFAA (active institutional or associate), institutions must be involved in the administration of financial aid (the FAA in CAPFAA)
- Individuals not representing eligible institutions are not eligible to attend CAPFAA trainings.
- Institutions must be CAPFAA members to exhibit at CAPFAA events
- All registration forms will distinguish "non-members" (representing institutions eligible to join CAPFAA) from individuals ineligible to join CAPFAA.

Treasurer – see report. \$2,200 on second page should go into another account, not scholarship account. She went to EASFAA Training Conf. and found that there was quite a bit of information that CAPFAA as an organization could benefit from. She will report further with more details. She is very close to having all fees paid from the Winter Conf collect.

President Elect – Rich reiterated that co-chairs are need for the Winter Conf.

EASFAA Rep – EASFAA registration and video conference information sent to the CAPFAA membership. If Karen cannot attend the conference in May, Neville will assume her responsibilities.

Past President – There is one person running for each of the 3 executive committee positions for next year. He will be sending an email to the membership seeking additional nominees.

Vice President – see report

Provided samples of invoices that CAPFAA will be using for future events. The Tax Workshop was well attended. Results of the evaluations will be available for the next meeting. The Round Table Training was canceled, new reschedule date is May 11th.

At this point, Vanessa posed a question to the group:

1. Should eligibility for membership into CAPFAA be limited to members who work in conjunction with schools?
2. If an individual does not represent an eligible institution, and the individual attend CAPFAA events? **This question was tabled for a future meeting.**

Comments were made by all: opinions included:

- If an individual is not in f.a. and want to be a member, he/she needs to specify intent
- As long as membership is not for personal gains,
- We have a problem with the CAPFAA By-laws that don't clearly outline some of the intensions of the organization
- The membership should consider revising the By-laws as well
- We don't want to exclude anybody if they have the interest in f.a.
- A yardstick could be that an individual works with an institution member.
- From a vender perspective, yes it is O.K.
- Review on a case by case basis
- Reach out to organizations and offer training to non-members, but don't include them in our trainings
- Financial Advisors should be included
- We don't want to be taken advantage of
- Have a screening process
- Don't want to discriminate.
- Who assumes responsibility during a screening process
- We should refer to the true definition of CAPFAA – Connecticut Association of Professional Financial Aid Administrators

Motion: Institutions be members of CAPFAA to exhibit at CAPFAA events. All in favor. Motion carried.

Motion: All registration forms will distinguish non member representation of institutions eligible to join from institutions not eligible to join. All in favor. Motion carried.

Annual Business Meeting – Week of March 28th forward the 2005 Annual CAPFAA Business Meeting Registration form to Steve Knapp-Steve will post registration at www.capfaa.org. Week of April 4th – Announcement will be sent to Capfaa listserv that registration for the Annual Business Meeting is now available online.

Week of May 2- send a reminder email to CAPFAA list serv that members have until May 18th to sign up for the Annual Business Meeting. Week of May 9th – email will be sent to all CAPFAA vendors encouraging them to bring a vendor gift to the 2005 Annual Business Meeting.

Constitution and By-laws – nothing to report

Early Awareness – Would like several more schools to participate in the upcoming fair. Hoping to finish the webpage updates by the end of the year. The field trip for one of the schools was tentatively postponed.

Electronic Initiatives – CAPFAA Web Page had been updated in the following areas: CAPFAA minutes and the event calendar. CAPFAA Listserv has no issues at this time. Created CAPFAA Disaster Recovery Disk.

Ethics Committee - The first meeting is scheduled for March 24th at CSLF at 1:00p.m.

Golf Tournament – Another meeting will be held prior to the next Exec. Comm Meeting. Their biggest concern is that state employee members may not be able to attend events sponsored by vendors. How can invitations be extended to all members.

Mentoring – Did not proceed with the Mentee-For-A-Day idea of dedicating March as Mentee-For-A-Day Month. Will be focusing our effort on publishing an article about the CAPFAA Mentee-For-A-Day Program for the CAPFAA Newsletter. The letter will also be published in the EASF AA Newsletter.

Diversity and Mulicultural Commiteee – Spring project as part of the spring training activities has been going very well. The presenter and topic have been selected –now need location, date and time.

Strategic Planning – nothing to report

New Business – the May meeting will be held on May 20th.

4:02 Meeting adjourned.

CAPFAA

Nominations and Elections Committee
End-of-Year Report
June 1, 2005

Chairperson: Bill Mangini
Jim Kuhlen
Flo LaCroix

The committee began its work in October 2004. At the fall training in Southbury, I asked members to think about running for one of the offices. I personally sought out some CAPFAA veterans who I thought might want to run, and continued “working on them” via telephone and again in person at the Winter Conference.

In early April 2005, I got databases from Flo and Jim showing who they had as voting reps at each of the member institutions. Some updates were made, and after cross-checking the lists, and making some phone calls to schools who did not show a voting rep, we came up with the final version of voting reps. In mid- April, the committee sent out (via the list-serve) a request for nominations for the offices of President-Elect, Vice President, and EASFAA representative. We also asked for nominations for the P. Jerome Cunningham Award and the Lifetime Member Award.

Once all parties for the office positions were contacted to verify their willingness to run, statements of candidacy were obtained. For the Cunningham and Lifetime awards, the appropriate committees were contacted and the selections made.

The on-line voting took place from May 12 through May 20th, and the committee would like to thank ATAC Corporation for their assistance in the process.

Respectfully submitted,

Bill Mangini

Chairperson,
Membership Directory Committee

SCHOLARSHIP COMMITTEE 2004-2005

Committee Members

Rich Bishop, Central Connecticut State University, Chair

Patricia Del Buono, Post University

Claire Dwyer, Sallie Mae

Gladys Colon, Middlesex Community College

Val Marshall, Central Connecticut State University (retired, March 2005)

Dennis Williams, Central Connecticut State University, (as of April 2005)

- 1) Scholarship Silent Auction- raised \$ 1897 for the scholarship fund.
- 2) 34 scholarship applications were received and reviewed. Several applicants were ineligible due to their expected family contributions (efc) or grade point averages (GPA). Eleven applications were received from community college students; twenty applications were received from students at four year colleges and graduate schools and three applications were received from students at vocational or trade schools.

There were many more qualified applicants than available awards. The community service activities of the applicants were quite varied and inspiring. This group of applicants made a very significant contribution to their community or neighborhood. The committee had a very difficult task. After much discussion, seven scholarship recipients were chosen – four from four-year colleges and graduate schools, two from the community colleges and one from the vocational or trade schools.

The seven scholarship recipients will be announced at the CAPFAA Annual Business Meeting, June 1, 2005.

CAPFAA COMMITTEE REPORT

Year End 2004

Committee: Proprietary Concerns

Committee Members: Debbie Amodio (formally with Branford Hall)
Rob Cavallaro – Gibbs College
Karen Kendall – Branford Hall
Joe Lombard – Connecticut Center for Massage Therapy
William Mangini – Stone Academy
Nancy Molinari – Baran Institute of Technology
Vanessa Richmond – Connecticut Center for Massage
Therapy

The Proprietary Committee met twice over the past year and discussed concerns and shared ideas particular to proprietary schools.

At the Winter Conference, the Proprietary School Roundtable topic of “Interfacing with the Admissions Department” was well attended and had positive feedback.

On May 11, 2005 proprietary schools have been invited to Stone Academy for another round-table group discussion. Hopefully, we can encourage others to become members of the committee.

CAPFAA Strategic Planning Executive Summary

The Strategic Planning committee conducted an online survey of the membership to gain a better understanding of issues related to long term planning for CAPFAA. The goal of the committee is to provide a brief overview of the main findings at the annual business meeting and present the findings in more detail during the fall training.

The survey was conducted during the Fall 2005. 90 members responded. The following charts show the primary demographics of the respondents.

1. Type of Institution	
1	2+ yr Private College
11	2+ yr Public College
33	4+ yr Private College
12	4+ yr Public College
1	Consultant
6	Graduate or Professional School
4	Guarantor
7	Lender
12	Non-Degree Granting Institution
3	Other
90	TOTAL

2. Type of Membership	
4	No Response
12	Associate Member
39	Non-Voting Member
35	Voting Member
90	TOTAL

3. Number of Years with CAPFAA	
2	no response
22	0-4 yrs
27	5-9 yrs
20	10-14 yrs
9	15-19 yrs
10	20+ yrs
90	TOTAL

4. Number of Years in Financial Aid	
2	no response
15	0-4 yrs
18	5-9 yrs
23	10-14 yrs
16	15-19 yrs
16	20+ yrs
90	TOTAL

Primary Observations

As we reviewed the survey responses we found that many of the responses for most of the categories suggest that the membership views CAPFAA favorably.

- Responses to questions related to membership structure require further investigation. Respondents indicated that membership structure and benefits are not well defined or available. In addition, some concern about the voting structure is evident based responses.
- Respondents indicated that participation is important to most CAPFAA functions. This raises the question of if the membership feels participation is important, what are the factors that prevent members from participating. For example, respondents felt the financial aid hotline should be continued, but CAPFAA has a hard time finding members to participate.
- CAPFAA's Fee structure and finances should be reviewed. For example, some respondents raised the question of whether CAPFAA should reconsider how it charges fees for both membership and events. In addition, some raised concern about the level of reserve held – for example, should the association maintain such a high reserve.
- Responses to questions related to training might indicate that CAPFAA should further explore how it delivers training. Questions such as how it selects trainers, topics and delivery should be further explored.

Committee Recommendations

During the 2005-2006 year, present the specific findings and conduct focus groups to further explore the areas above and develop recommendations and action plans for improvement.