

CAPFAA Executive Council Meeting

January 19, 2018

Attendees: Alex Muro, Steve McDowell, Jenny Burrell, David Blackmon, Jen Horner, Katie May, Josh Hurlock

Meeting called to order at 1:00pm by President, Alex Muro

Secretary Report

- Any CAPFAA items can be given to the Secretary to keep all inventory in one place
- Motion to approve the November 2018 minutes- Steve McDowell
 - Second- David Blackmon
 - In favor – 4
 - Minutes approved

Vice President/Training

- Currently working on a survey to send out to the membership regarding trainings held in the fall to:
 - Gain feedback from those who attended
 - Gauge interest of events for next year
- Comprehensive Training March 8 and March 15 (March 22 = snow day)
 - \$125 per session for all four sessions
 - \$50 EASFAA membership is required for the last session
 - \$75 for all four sessions if attendee is already an EASFAA member
 - Two-day training
 - Each training will be half day sessions -still finalizing specific
 - EASFAA C-Code training will be the last of four sessions on March 15
 - Will be held at The University of Saint Joseph
 - No formal meals will be provided, but light refreshments will be served
- Motion by David to adjust the cost for the Comprehensive Training for 2018 to \$25 per session (\$125 for the full training which includes a \$50 EASFAA membership for those who are not currently members)
 - In favor – 4
 - Motion passes
- Frontliners Training
 - 15 attendees
 - \$40 per person

Nominations and Elections

- President Elect, Treasurer and Secretary will be vacant as of June 2018

- Current Constitution and By Laws allows for no more than two consecutive terms for all positions
 - Discussion regarding potentially changing By Laws to eliminate the term limits
 - Continue to solicit for members to run for open positions, but also to prepare in the event there are no candidates
 - Voting and decisions would have to take place at the Annual Business Meeting and include the entire membership
 - Currently, in the By Laws, if there is an officer vacancy, the Executive Council can appoint someone to fill the position until the next election

CAPFAA Conference

- Chair and Co-Chair are both currently vacant
 - Email membership for volunteers
- Potential dates= first week of October
 - Josh to research other state organizations conference dates to ensure our choice allows for maximizing associate member participation
- Potential Venues=Double Tree in Bristol, Sheraton in Rocky Hill, Marriott in Windsor

President Elect

- \$6000 to give away in scholarships
 - 6 \$1000 scholarships (3 Undergrad, 3 Graduate)
- Soliciting for committee members

Mentoring Committee

- Call A Colleague is in progress
 - 6 new members added
- Mentoring Network is the next focus
- Annual Business Meeting
 - Recognition of retirees

State and Federal Relations Committee

- Contacts at a glance
 - Updates will be sent to the membership
- CAPFAA Business Card
 - Higher Ed Committee will receive our information before session the first week of February
- EASFAA Federal Relations
 - Visiting local offices of Senators and Congress persons

Old Business

- 2017-18 CAPFAA has provided the membership a full slate of traditional training opportunities
 - For 2018-19, discussion regarding what trainings to offer to the membership

- Review By Laws for frequency of events and compare attendance from past years trainings

New Business

- Higher Heights – FAFSA nights
 - CT FAFSA completion campaigns
 - Opportunity for collaboration efforts between outside organizations and CAPFAA

Meeting Adjourned at 3:04 pm