

CAPFAA Executive Council Day 2

Thursday, July 12, 2018

Attendees: Steve McDowell, Odette Franceskino, Alex Muro, Vanessa Richmond, Melissa Stephens, Heather Hamilton, Jenny Burrell, Josh Hurlock, Lisa Boyko, Kellie Webb, Michael Amouzou, Jen Horner, David Blackmon, Julie Savino, Jackie Outlaw

Meeting called to order by President, Steve McDowell at 9:50am

State and Federal Relations – Peter Terebesi (update given by Alex Muro)

- Cyber Breakfast will continue
- Would like to host a legislative breakfast this year
- Would like to get a speaker for the Annual Business Meeting
- Agency/Government contacts will be updated again this year
- Requested budget = \$500

CAPFAA Conference – Liz Schumacher & Kellie Webb

- Conference will be at the OMNI Hotel in New Haven on October 15th – 16th
 - Budget is set for \$35,190 *including what was spent in 17/18 for this year's conference
- 1st committee meeting held in June
 - Gift for attendees = business card holder
 - Gift for speakers = laptop bag
- Sessions
 - Opening speaker will be Steve Hughes
 - Possibly two general sessions each day – 1 morning/ 1 after lunch
 - Legislative update will be given by Debra Chromy – President of Education Finance Council
 - Will invite EASFAA President – Samantha Veeder
 - Undocumented & DACA students will be held
 - Suggestion to give an update regarding the current “State of CAPFAA”
- Charity has not been selected
 - Possibly a CT shelter or sock drive
- Conference meals have been chosen
- Sunday night = Meet and greet for those coming in early
- Monday night = networking event

Diversity Committee – Michael Amouzou

- New committee = seeking members
- Will hold meetings via conference call
- Requested budget = \$0 (at this time)
- Motion by Melissa Stephens to rename line 226 of the budget to “Diversity Committee”
 - Second = Josh Hurlock
 - In favor = 5
 - Motion passes

FAFSA Day CT – Alex Muro & Ashley Ruszczyk

- Motion by Alex Muro to revise the budget line 217 name to “FAFSA Day CT”
 - In favor = 6
 - Motion passes
- Discussion regarding College Goal Sunday (CGS) account (Webster #0086)
 - Currently \$6,747.44 in the account
 - \$3,000 for previous scholarship recipients
 - \$800 for the current CGS website
 - CAPFAA oversees the cash
 - When the current account balance is at \$0 – CAPFAA needs to decide if we are going to absorb this event and the costs associated with it
 - Any donations that come in for FAFSA Day CT will come directly to CAPFAA and then transferred into a restricted fund
 - Possibly write a grant proposal for NCAN
 - Community partners - New Haven Promise, CONNTAC, Higher Heights, RACE, etc
 - Need to have a discussion with community partners to determine if CAPFAA will own this event and partner with outside agencies for donations
 - Discussion regarding spending down all the current CGS account this year, or keeping some in reserves for future years
 - Continuing to pay for a different website – possibly utilize Key Bridge and put FAFSA Day CT on the CAPFAA website if CAPFAA chooses to own this event
- Requested budget = \$0

Graduate and Professional Concerns – Jackie Outlaw & Odette Franceskino

- 2017-18 G&P Symposium was held on February 3, 2018 at the Radisson Hotel in Cromwell
- 2018-19 committee has yet to be formed
 - Possibly hold event at Quinnipiac (\$0 cost)
 - Target attendees = 40
 - Proposed charge for event = \$50
 - Requested budget = \$2,000

Strategic Planning – Heather Hamilton & Julie Savino

- Goals have stayed the same as the past
 - Initiatives and owners have been added
 - Each owner should review their section and propose edits if needed
- Time table yet to be determined
 - Measurable outcomes with specific dates should be included
- Next steps
 - Steve will review document and compare with organizational flow chart and then it will be sent out to Executive Council for edits
 - Strategic Plan needs to be finalized by CAPFAA Conference October 15th

- Need to identify anything that requires a Constitution and By-Laws changes
- Requested budget = \$100

Budget review and completion

- Executive Council
 - Elimination of food costs for monthly meetings and PayPal costs
 - Discussion on the frequency in which we conduct a review of tax return and bank accounts
- See 2018-19 budget document

Meeting adjourned at 4:09 pm