



CAPFAA Council Committee  
Report for the month of:

March 2024

Executive Officer or Committee Report for:

Constitution, Bylaws and Association History

Committee Chair/Vice Chair/Co-Chairs: *Please list name, title, institution/organization.*  
Vanessa Richmond, Lifetime Member  
Peter Terebesi, President, Higher Ed Executives, Inc.

Committee Members: *Please list name, title, institution/organization.*  
N/A

Report on Activity: *Please prepare a short qualitative and quantitative review of committee goals and initiatives planned/achieved for the year. The report should include, but is not limited to dates, audience/expected number of participants, speakers (if appropriate), location, revenue/expenses budget targets, where you will work with other committees or need assistance from the Executive Council.*

“Duties of the Officers” and committee descriptions distributed to Council members for review by the current holders. Many committees have responded back with very few suggested edits. Still awaiting responses regarding the “Duties of the Officers” and a few committee descriptions.

Photos or News: *Please attach photos or note updates regarding members that we can include with the Newsletter.*

Submitted By: Vanessa Richmond

Dated: 3/20/2024