

Connecticut Association of Professional Financial Aid Administrators

Minutes of CAPFAA Executive Council Meeting

Tuesday September 19, 2023

The Connecticut Association of Professional Financial Aid Administrators (CAPFAA) Executive Council held a special meeting in person on Tuesday, September 19, 2023.

The meeting of the CAPFAA Executive Officers was called to order at 3:58 p.m. by Julie B. Savino, President of CAPFAA. Those present and absent were as follows:

PRESENT: Julie B. Savino, President (SHU), Fany Stubbs, Charlie Baywood, Vice President (UCONN), Olivia Bishop, Secretary (Wesleyan), Jeff Bentley, Associate Member (Citizens), Katie May, Treasurer (Conn College),

ABSENT: Past President (CSCU), David Blackmon, President-Elect (Yale), Lisa Boyko, EASFAA Representative (CSCU)

ALSO PRESENT: Yuldelka Nunez-Gonzales (UCONN), Jennifer Trauman (CollegeAve)

GUESTS: None

APPROVAL OF MINUTES

Minutes from Sept. 12th virtual meeting reviewed, no updates were requested to the minutes.

Fany moved to approve the minutes and Katie Mat seconded the motion.

Upon a vote of raise of hands, the “Ayes, “Nays” and “Abstentions” were as follows:

AYES

Julie Savino
Fany Stubbs
Katie May
Jeff Bentley
Olivia Bishop
Charlie Baywood

NAYS

ABSTENTIONS

DISCUSSION: CAPFAA 2023-2024

Topic of Winter Conference brought up by Julie Savino –

Charlie Baywood discussed that the NASFAA U class is free from 1-5pm on Sunday the 10th. Conference fee is \$250 Right Now in budget (\$181 per person and 22% tip per person) Katie May motioned to increase cost to \$275 for the full conference and \$200 for a one day option, also adding \$25 optional fee for networking opportunities at the conference which will be completely optional and allows us to spend more money on food and other networking events during the conference

Katie May motioned, and Olivia seconded the motion.

Upon a vote of raise of hands, the “Ayes, “Nays” and “Abstentions” were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTENTIONS</u>
Julie Savino		
Fany Stubbs		
Katie May		
Jeff Bentley		
Olivia Bishop		
Charlie Baywood		

No further discussion

Fany Stubbs Left at 4:30pm

Jeff Bently asked to have sponsor rates as follows: High top table \$450 (10 or more), regular table \$550 (16), gold \$650 (3) tables by the bar, these were just examples and Jeff is working on naming the titles or the types of sponsorships soon

Katie May motioned, and Julie Savino seconded the motion.

<u>AYES</u>	<u>NAYS</u>	<u>ABSTENTIONS</u>
Julie Savino		Fany Stubbs
Katie May		
Jeff Bentley		
Olivia Bishop		
Charlie Baywood		

No Further Discussion

DISCUSSION: Committee Updates

Mentoring Committee - Nov.2nd CAPFAA conversations from mentoring committee to share what is happening, frustrations, etc. Hoping to get mentor and mentees connected

Yudelka Left at 4:40pm

Treasurer Update (Katie May, Treasurer) – taxes are being worked on, everything sent to accountant

Training Committee (Charlie Baywood, Vice President) - Training virtual tax training, \$45 Dec. 4th, 7th, 14th, 2-4pm on all three days

ADJOURNMENT

There being no further business, Julie Savino adjourned the meeting at 4:56pm.

Respectfully Submitted,
Olivia Bishop, Secretary

Future Meeting Dates:

Friday, October 27th In Person ~ CAPFAA Council 1 – 4 , *Meeting After Meeting* around 3:00 p.m..
Western CT State University (October 16th conflict with New Hampshire Conference)

Thursday, November 30th In Person ~ CAPFAA Council 1 – 4 , *Meeting After Meeting* around 3:00 p.m..
Yale University (November 16th conflict with Mass Conference) (Conflict with FSA Virtual Meeting noted. FSA sessions during this time could affect some and will take note of any issues that arise.)

Tuesday, December 12th In Person CAPFAA Winter conference

Thursday, January 18th Hybrid with On-Ground TBA ~ CAPFAA Council 1 – 4 , *Meeting After Meeting*
around 3:00 p.m..

Thursday, February 15th Hybrid with On-Ground TBA ~ CAPFAA Council 1 – 4 , *Meeting After Meeting*
around 3:00 p.m..

Thursday, March 21st Hybrid with On-Ground TBA ~ CAPFAA Council 1 – 4 , *Meeting After Meeting*
around 3:00 p.m..

Thursday, April 18th In Person ~ CAPFAA Council 1 – 4 , *Meeting After Meeting* around 3:00 p.m.. TBD

Thursday, May 16th In Person ~ CAPFAA Council 1 – 4 , *Meeting After Meeting* around 3:00 p.m.. TBD

Wednesday, June 5th In Person CAPFAA Annual Business Meeting